

Wildcat Football Booster Zoom Meeting April 19, 2021

Attending: Brandy Hewitt, Jennifer Galloway, Emily Rice, Shawna Haste Amy Mlekodaj, Christina Sharpe, Deborah Ferreira, Melissa Williams, Jessica Steed, Ruth Parra, Coach Gaddis

Brandy Hewitt called the meeting to order: 6:35pm

Approval of Minutes:

- February minutes were approved by the Board via email prior to the meeting.
- The approved minutes have been added to the website for Booster members to access.
- Brandy Hewitt reminded everyone that all fundraisings must have a form submitted to the school for approval.
 - Jennifer Galloway submits these forms and needs them as soon as possible.

Approval of Treasurer's Report:

- Report sent out via email prior to the meeting.
- Shawna Haste went over the budget from last year as well for this next season.
- Board Members will review the 2021 budget and vote on it via email prior to next Booster meeting.
- Deborah Ferreira motioned to approve the February financials. Jennifer Galloway seconded the motion. **Vote 9/9**
- Shawna Haste briefly went over the Purchase Order process again this meeting and form needed to get approval.
 - Provided a blank form for 2021.
 - Provided an example form filled out for an order.
 - Provided an example of a receipt that should be turned in when transaction(s) are completed.
- Shawna Haste reviewed two detailed charts she created to show the breakdown of Pregame Meals/Booster Memberships and Program Sales. The forms stated:
 - Who gave/ordered.
 - What they committed to provide/purchase
 - Cost
 - Date Invoice was sent.
 - Date Payment Received
- We have received \$1,535.82 in donations in honor of the late John Bryant.
- Tax Exempt stores/accounts:
 - Walmart: Only tax-exempt items are FOOD & DRINKS. Must purchase online.
 - Staples: Tax Exempt Account
 - Food City: Tax Exempt Must have physical card. I have requested they cancel our current cards and issue me new cards. Please let Shawna Haste know who will need one.
 - Kroger: In process of Applying for Tax Exempt Card and Community Rewards Account
 - Sam's Club: We have business account.
 - Amazon Smiles: Wildcat Football Boosters Club

Coaches Report:

- 45 players have been attending workouts.
- 25-30 players involved in other sports.

- Spring practice to begin May 3rd every M, Tues., and Thursday weather permitting.
- Summer schedule will be given to players during Spring practice.

Hex Bars:

- The Hex Bars arrived, and the boys have been using during the workouts.

Spring Meeting for next season:

- Dates are still a work in progress. In-person (outside in the stands) meeting during last week of Spring Practice is tentatively scheduled for May 20, 2021.
- When date is confirmed, Coach Gaddis will announce that meeting when he visits middle schools. It will be sent out via

Membership:

- Amy Mlekodaj and Melissa Morris have agreed to help with Booster Memberships.
- Brandy Hewitt will meet with both Amy Mlekodaj and Melissa Morris.

Banquet:

- Banquet is this Sat., April 24, 2021.
- Awards will begin at 4pm.

Lift-a-thon:

- Players will get the fundraising forms from Coach.

Team Meals:

- Jessica Steed has almost all the meals covered. Only one game is outstanding.

Pancake/Burrito Breakfast:

- **Aubrey's pancake breakfast:**
 - Jessica Steed will coordinate.
 - Tickets will be handed out to players on the day before the last day of school.
 - We have been confirmed for June 12th.
- **Gallo Loco:**
 - Brandy Hewitt will ask Gallo if we can set a date in the summer for a Burrito Breakfast.

Post-Game Meals:

- Brandy Hewitt will request to have post-game meals at Gallo Loco.

Freshman Coordinator & JV Coordinator Still Needed

Brandy Hewitt moved to adjourn; Deborah Ferreira seconded. Adjourned: 7:10pm